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7 **IN THE UNITED STATES DISTRICT COURT FOR THE**
8 **EASTERN DISTRICT OF CALIFORNIA**
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11 **UNITED STATES OF AMERICA,**) **CR F 05-0048 AWI**
12)
13) **PRETRIAL ORDER**
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15) **Trial Confirmation and**
16) **Motions In Limine Hearing:**
17) **October 23, 2006**
18) **11:00 a.m., Courtroom 3**
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On April 10, 2006, the court set trial in this matter for November 7, 2006.

Counsel shall be present at 8:30 a.m. to resolve any remaining matters.

I. Further Motions

The hearing to consider further motions will be held on July 31, 2006, at 9:00 a.m. in Courtroom Two.

By 4:00 p.m. on June 19, 2006, all further motions, with supporting points and authorities, shall be filed and served.

By 4:00 p.m. on July 10, 2006, opposition to any further motion shall be filed and

1 served. If a party does not oppose a motion, that party shall file and serve in the same manner a
2 Statement of Non-Opposition to that motion.

3 By 4:00 p.m. on July 17, 2006, replies to any opposition shall be filed and served.

4 II. Motions In Limine Hearing and Briefing Schedule

5 The hearing to consider motions in limine will be held on October 23, 2006, at
6 11:00 a.m. in Courtroom Two. In addition to addressing any filed motions in limine, at that time
7 the court will conduct a trial confirmation hearing and, to the extent possible, address any other
8 outstanding matters pertaining to the conduct of the trial.

9 By 4:00 p.m. on September 18, 2006, all motions in limine, with supporting
10 points and authorities, shall be filed and served. The court will deem any motion in limine filed
11 by one defendant to be joined by other defendants, eliminating the need for a co-defendant to file
12 a formal request to join unless that co-defendant has additional argument or evidence to offer.

13 By 4:00 p.m. on October 2, 2006, opposition to any motion in limine shall be filed
14 and served. If a party does not oppose a motion in limine, that party shall file and serve in the
15 same manner a Statement of Non-Opposition to that motion in limine.

16 By 4:00 p.m. on October 16, 2006, replies to any opposition shall be filed and
17 served.

18 III. Witness List

19 The United States shall file and serve its witness list by 4:00 p.m. on Thursday,
20 November 2, 2006.

21 IV. Trial Briefs

22 All parties are directed to file and serve a trial brief by 4:00 p.m. on Thursday,
23 November 2, 2006. Co-Defendants may file one joint trial brief if desired.

24 The parties need not include in a trial brief any issue that is adequately addressed
25 in a motion in limine, or in an opposition brief to a motion in limine. Also, the court does not
26 require in a trial brief the advance disclosure of a party's trial strategy or any information

1 protected from advance disclosure by constitutional, statutory or case authority.

2 V. Proposed Jury Instructions

3 The parties shall file and serve proposed jury instructions by 4:00 p.m. on
4 Thursday, November 2, 2006, along with a copy of the instructions on a 3-1/2 inch computer
5 disc, preferably formatted for WordPerfect 10.

6 All proposed jury instructions shall be in duplicate. One set shall indicate the
7 party proposing the instruction, with each instruction numbered or lettered, shall cite supporting
8 authority, and shall include the customary "Given, Given as Modified, or Refused," showing the
9 court's action with regard to each instruction. The other set shall be an exact copy of the first set,
10 but shall be a "clean" copy that does not contain the identification of the offering party,
11 instruction number or letter, supporting authority, or reference to the court's disposition of the
12 proposed instruction.

13 The parties are ordered to confer after the trial confirmation hearing to determine
14 which instructions they agree should be given. As soon as possible thereafter, the parties shall
15 submit a list of joint, unopposed instructions. As to those instructions to which the parties
16 dispute, the court will conduct its jury instruction conference during trial at a convenient time.

17 VI. Exhibits

18 The United States shall lodge with the Courtroom Deputy two sets of its exhibit
19 binder, plus the original and two copies of its exhibit list, by 4:00 p.m. on Thursday, November
20 2, 2006. The United States shall also serve copies of its exhibit binder and exhibit list upon
21 defendants by 4:00 p.m. on Thursday, November 2, 2006.

22 The parties are ordered to confer after the trial confirmation hearing for the
23 purpose of pre-marking exhibits. All joint exhibits must be pre-marked with numbers preceded
24 by the designation JT-- (e.g., JT/1, JT/2). The United States' exhibits shall be pre-marked with
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1 numbers. Defense exhibits are to be pre-marked with letters.¹

2 1. Counsel are to confer and make the following determination with respect to each
3 proposed exhibit to be introduced into evidence, and to prepare separate indexes - one listing
4 joint exhibits, and one listing each party's separate exhibits:

5 a. Duplicate exhibits, i.e., documents that all parties desire to introduce into
6 evidence, shall be marked as a joint exhibit, and numbered as directed above. Joint exhibits shall
7 be listed on a separate index, and shall be admitted into evidence on the motion of any party,
8 without further foundation.

9 b. As to exhibits that are not jointly offered, and to which there is no objection to
10 introduction, those exhibits will likewise be appropriately marked, e.g., Plaintiff's Exhibit 1 or
11 Defendant's Exhibit A, and shall be listed in the offering party's index in a column entitled
12 "Admitted In Evidence." Such exhibits will be admitted upon introduction and motion of the
13 party, without further foundation.

14 c. Those exhibits to which the only objection is a lack of foundation shall be
15 marked appropriately, e.g., Plaintiff's Exhibit 2 - For Identification, or Defendant's Exhibit B -
16 For Identification, and indexed in a column entitled "Objection Foundation."

17 d. Remaining exhibits as to which there are objections to admissibility not solely
18 based on a lack of foundation shall likewise be marked appropriately, e.g., Plaintiff's Exhibit 3 -
19 For Identification or Defendant's Exhibit C - For Identification, and indexed in a third column
20 entitled "Other Objection" on the offering party's index.

21 2. Each separate index shall consist of the exhibit number or letter, a brief description
22 of the exhibit, and the three columns outlined above, as demonstrated in the example below:

26 ¹To the extent that defendants are able to disclose exhibits in advance of trial, such
27 exhibits shall be subject to the joint determination procedure set forth in this portion of the
Pretrial Order.

1 INDEX OF EXHIBITS

EXHIBIT #	DESCRIPTION	ADMITTED IN EVIDENCE	OBJECTION FOUNDATION	OTHER OBJECTION
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5 The court has no objection to counsel using copies. However, the copies must be
6 legible. If any document is offered into evidence that is partially illegible, the court may sua
7 sponte exclude it from evidence.

8 VII. Voir Dire

9 The parties shall file and serve proposed voir dire questions, if any, by 4:00 p.m.
10 on Thursday, November 2, 2006. Co-Defendants may file joint proposed voir dire questions.

11 Further, in order to aid the court in the proper voir dire examination of the
12 prospective jurors, counsel should lodge with the court on the first morning of trial a list of all
13 prospective witnesses, including rebuttal witnesses, that counsel reasonably expect to call. The
14 purpose of the lists is to advise the prospective jurors of possible witnesses to determine if a
15 prospective juror is familiar with any potential witness.

16 VIII. Use Of Videotape and Computers

17 Any party wishing to use a videotape for any purpose during trial shall lodge a
18 copy of the videotape with the Courtroom Clerk by 4:00 p.m. on Thursday, November 2, 2006.
19 If a written transcript of audible words on the tape is available, the court requests that the
20 transcript be lodged with the court, solely for the aid of the court.

21 If counsel intends to use a laptop computer for presentation of evidence, they shall
22 contact the courtroom deputy clerk at least one week prior to trial. The courtroom deputy clerk
23 will then arrange a time for counsel to bring the laptop to the courtroom, and meet with a
24 representative of the Information and Technology Department and receive a brief training session
25 on how counsel's equipment interacts with the court's audio/visual equipment. If counsel
26 intends to use PowerPoint, the resolution should be set no higher than 1024 x 768 when

1 preparing the presentation.

2 IX. Agreed Summary Of The Case

3 The parties shall lodge with the Courtroom Clerk a joint agreed summary of the
4 case, briefly outlining the positions of the parties by 4:00 p.m. on Thursday, November 2, 2006.
5 The summary will be read to the jury panel at the outset of the trial solely for the purposes of
6 assisting in the jury selection process. The contents of the summary shall not be deemed to be
7 evidence or an admission or stipulation by a party as to any contested fact or issue.

8 X. Morning Conferences During Trial

9 During the trial, it is the obligation of counsel to meet with the court each morning
10 to advise the court and opposing counsel as to what documents are proposed to be put into
11 evidence that have not previously been admitted by stipulation, court order, or otherwise ruled
12 upon. The court will rule on those documents, to the extent possible, prior to the commencement
13 of trial each day out of the presence of the jury. If the ruling depends upon the receipt of
14 testimony, the court will rule as requested upon the receipt of such testimony.

15 The court shall consider any other legal matter at morning conferences as well.
16 The court does not wish to recess the trial to hear legal argument outside of the presence of the
17 jury, and proper preparation by counsel will eliminate the need for that result.

18 XI. Objections To Pretrial Order

19 As to any deadline in this Order that occurs after the date of the trial confirmation
20 hearing, any party may ask for reconsideration and/or the court may sua sponte revise that date at
21 the trial confirmation hearing. Other than such dates, any party who objects to any aspect of this
22 Pretrial Order may, within ten (10) calendar days after the date of service of this order, file and
23 serve written objections to such provisions of this order. Any such objection shall specify a
24 requested correction, addition or deletion.

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XII. Rules of Conduct During Trial

A. General Rules

1. All participants in the trial shall conduct themselves in a civil manner. There shall be no hostile interchanges between any of the participants.

2. All oral presentations shall be made from the podium, unless otherwise permitted by the court.

3. Sidebar conferences are discouraged. Legal arguments or discussion of issues outside the presence of the jury should be done during recesses.

4. Counsel shall advise their respective clients and witnesses not to discuss any aspect of the case in the common areas of the courthouse accessible to the jurors, such as the lobby, the elevators, the hallways and the cafeteria.

B. Jury Selection

1. The court will conduct voir dire to be supplemented by any written questions submitted by counsel prior to trial and after the court has concluded its questioning of the jury panel. In some circumstances, the court may allow brief direct questioning by counsel.

C. Opening Statements

1. Counsel may use visual aids in presenting the opening statement. However, any proposed visual aids shall be shown to opposing counsel before opening statement.

D. Case in Chief

1. Counsel shall have his/her witnesses readily available to testify so that there are no delays in the presentation of evidence to the trier of fact.

2. At the close of each trial day, counsel shall disclose his/her anticipated witnesses and order of presentation for the next day, so that any scheduling or evidentiary issues may be raised at that time.

E. Witnesses

1. Before approaching a witness, counsel shall secure leave of court to approach the witness.

2. Before approaching a witness with a writing, counsel shall first show the writing to opposing counsel.

F. Exhibits

1. All exhibits shall be marked and identified in accordance with the instructions in the Pretrial Order.

2. An exhibit shall not be published to the jury until it has been admitted into evidence and counsel has secured leave of court to publish the exhibit.

3. The court usually will conduct an on the record review of the exhibits that have been admitted in evidence at the conclusion of each party's case in chief and after each party has rested its entire case.

G. Objections

1. No speaking objections or arguments are permitted in the presence of the jury. Counsel shall state the specific legal ground(s) for the objection, and the court will rule based upon the ground(s) stated. The court will permit counsel to argue the matter at the next recess.

2. The court will not assume that any objection made also implies with it a motion to strike an answer that has been given. Therefore, counsel who has made an objection, and who also wishes to have an answer stricken, shall also specifically move to strike the answer.

H. Closing Argument

1. Counsel may use visual aids in presenting the closing argument. However, any proposed visual aids shall be shown to opposing counsel before closing argument.

FAILURE TO COMPLY WITH ALL PROVISIONS OF THIS ORDER MAY BE GROUNDS

1 FOR THE IMPOSITION OF SANCTIONS ON ANY AND ALL COUNSEL AS WELL AS ON
2 ANY PARTY WHO CAUSES NON-COMPLIANCE WITH THIS ORDER

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4 IT IS SO ORDERED.

5 Dated: April 10, 2006
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7 /s/ Anthony W. Ishii
8 UNITED STATES DISTRICT JUDGE